

# How to View Your Authorized Financial Aid via BannerWeb

## 1. Log in to BannerWeb

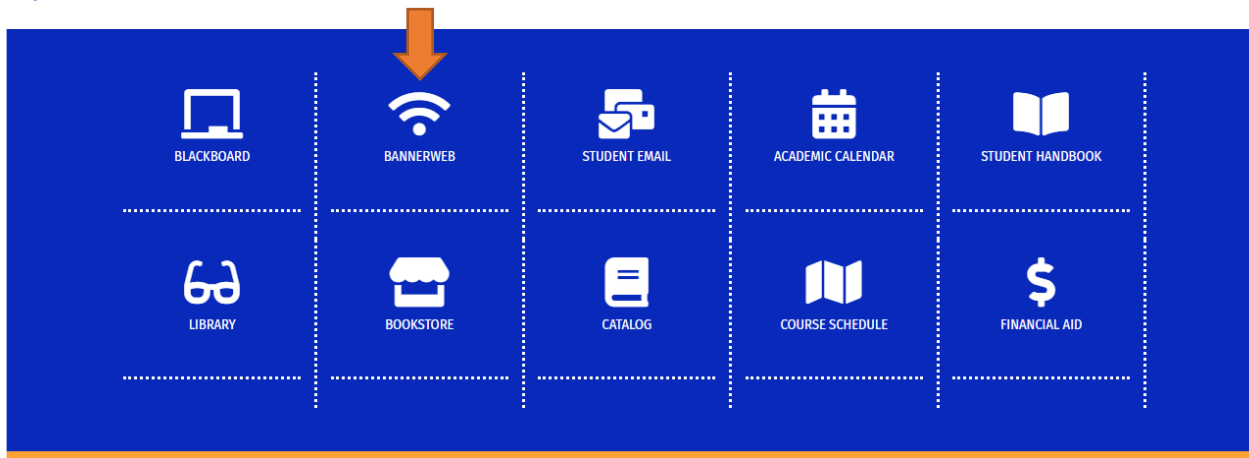
- Go to [www.atlatnatech.edu](http://www.atlatnatech.edu)
- Click "MY ATC" in the top menu bar



- Click "BannerWeb"

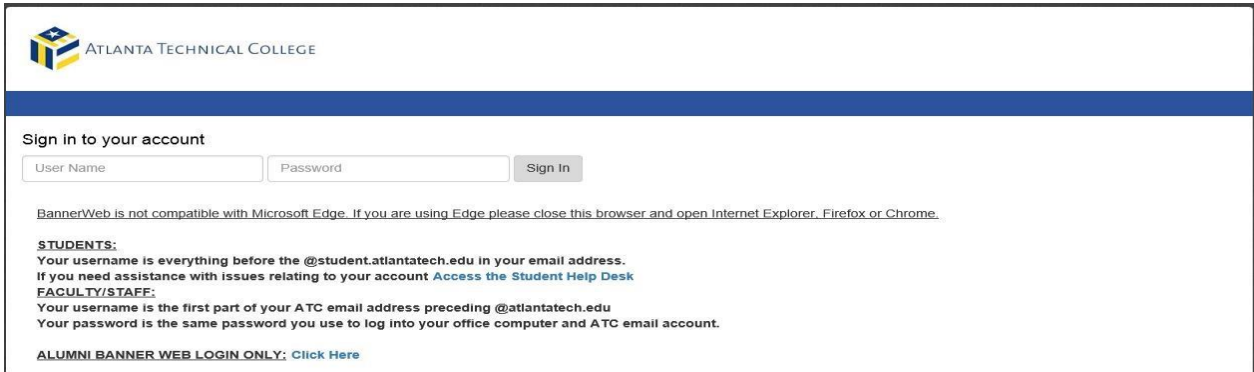
Atlanta Technical College > My ATC

## My ATC



## 2. Sign in to your account

Username: Use the first part of your ATC student email address before the “@”. Ex: jdoe15 Password: Use your student email password.



The screenshot shows the login interface for Atlanta Technical College. At the top left is the college's logo and name. Below it is a blue header bar with the text "Sign in to your account". Underneath are two input fields labeled "User Name" and "Password", followed by a "Sign In" button. A warning message states: "BannerWeb is not compatible with Microsoft Edge. If you are using Edge please close this browser and open Internet Explorer, Firefox or Chrome." Below this are instructions for students and faculty/staff regarding usernames and passwords. At the bottom, there is a link for alumni banner web login.

**ATLANTA TECHNICAL COLLEGE**

Sign in to your account

User Name  Password  Sign In

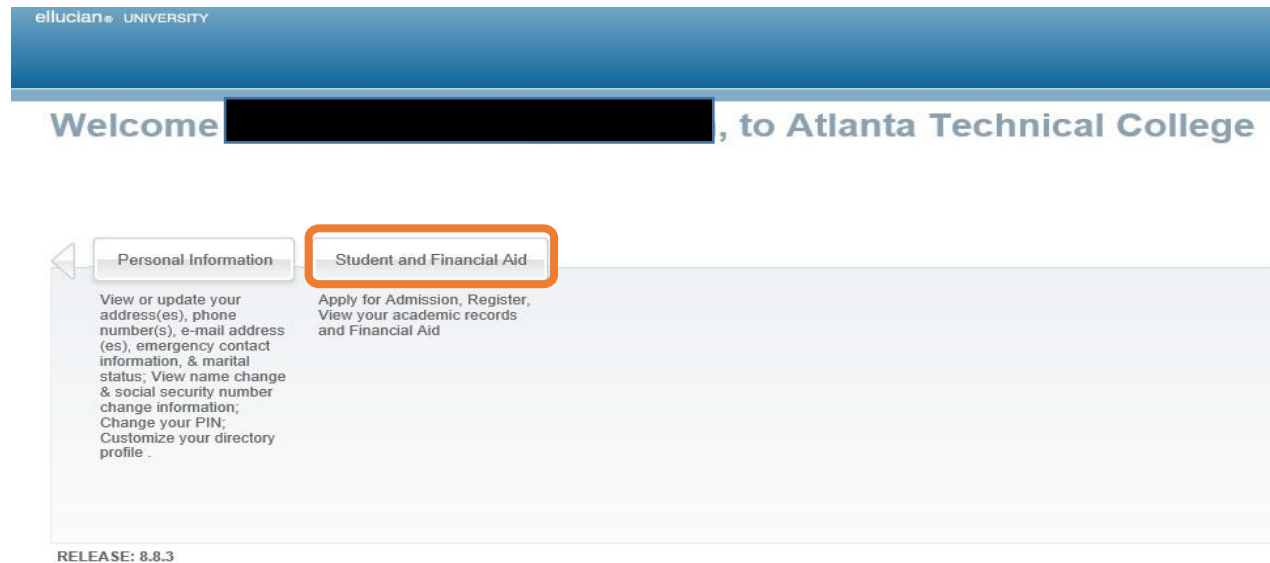
BannerWeb is not compatible with Microsoft Edge. If you are using Edge please close this browser and open Internet Explorer, Firefox or Chrome.

**STUDENTS:**  
Your username is everything before the @student.atlantatech.edu in your email address.  
If you need assistance with issues relating to your account [Access the Student Help Desk](#)

**FACULTY/STAFF:**  
Your username is the first part of your ATC email address preceding @atlantatech.edu  
Your password is the same password you use to log into your office computer and ATC email account.

**ALUMNI BANNER WEB LOGIN ONLY:** [Click Here](#)

## 3. Select “Student and Financial Aid



The screenshot shows the BannerWeb user interface. At the top is the "ellucian UNIVERSITY" logo. Below it is a blue header bar with the text "Welcome [redacted], to Atlanta Technical College". The main content area features two menu items: "Personal Information" and "Student and Financial Aid". The "Student and Financial Aid" menu item is highlighted with an orange box. Below the menu items are two columns of text describing the options available for each menu item. At the bottom left, the text "RELEASE: 8.8.3" is visible.

**ellucian UNIVERSITY**

Welcome [redacted], to Atlanta Technical College

Personal Information Student and Financial Aid

View or update your address(es), phone number(s), e-mail address (es), emergency contact information, & marital status; View name change & social security number change information; Change your PIN; Customize your directory profile .

Apply for Admission, Register, View your academic records and Financial Aid

RELEASE: 8.8.3

#### 4. Select "Student Records"

The screenshot shows the student portal interface. At the top, there is a blue header with the text "ellucian UNIVERSITY". Below the header, a welcome message reads "Welcome [redacted] to Atlanta Technical College". A breadcrumb trail shows "Home >> Student Records". Below the breadcrumb, there are two tabs: "Personal Information" and "Student and Financial Aid". The main content area is a grid of menu items. The "Student Records" menu item is highlighted with an orange box. Below it, a list of options is displayed, including "View Holds", "Grade Detail", "Account Summary by Term", "Tax Notification", "Direct Deposit Request", "Midterm Grades", "View Unofficial Transcript", "Account Summary", "View Student Information", "Order Official Transcript", "Final Grades", "View Status of Transcript Requests", "Select Tax Year", and "Student 1098T".

ellucian UNIVERSITY

Welcome [redacted] to Atlanta Technical College

Home >> Student Records

Personal Information Student and Financial Aid

**Student Records**  
View your holds; Display your grades and transcripts; Review charges and payments; Display enrollment verification from National Student Clearinghouse

- View Holds
- Grade Detail
- Account Summary by Term
- Tax Notification
- Direct Deposit Request

- Midterm Grades
- View Unofficial Transcript
- Account Summary
- View Student Information
- Order Official Transcript

- Final Grades
- View Status of Transcript Requests
- Select Tax Year
- Student 1098T

Financial Aid Authorization  
Authorize Atlanta Technical College to pay your 35 dollar Instructional Technology Fee and other mandatory fees.

Registration  
Check your registration status; Add or drop classes; Select variable credits, grading modes, or levels; Display your class schedule.

Financial Aid  
Apply for Financial Aid  
Review the status of your financial aid application  
Check status of document requirements  
Review Loans

Admissions  
File an application for admissions; Review existing applications, their status, and the status of supporting requirements.

#### 5. Select "Account Summary by Term"

The screenshot shows the student portal interface. At the top, there is a blue header with the text "ellucian UNIVERSITY". Below the header, a welcome message reads "Welcome [redacted] to Atlanta Technical College". A breadcrumb trail shows "Home >> Student Records". Below the breadcrumb, there are two tabs: "Personal Information" and "Student and Financial Aid". The main content area is a grid of menu items. The "Account Summary by Term" menu item is highlighted with an orange box. Below it, a list of options is displayed, including "View Holds", "Grade Detail", "Account Summary by Term", "Tax Notification", "Direct Deposit Request", "Midterm Grades", "View Unofficial Transcript", "Account Summary", "View Student Information", "Order Official Transcript", "Final Grades", "View Status of Transcript Requests", "Select Tax Year", and "Student 1098T".

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Welcome [redacted] to Atlanta Technical College

Home >> Student Records

Personal Information Student and Financial Aid

**Account Summary by Term**

- View Holds
- Grade Detail
- Account Summary by Term
- Tax Notification
- Direct Deposit Request

- Midterm Grades
- View Unofficial Transcript
- Account Summary
- View Student Information
- Order Official Transcript

- Final Grades
- View Status of Transcript Requests
- Select Tax Year
- Student 1098T

Financial Aid Authorization  
Authorize Atlanta Technical College to pay your 35 dollar Instructional Technology Fee and other mandatory fees.

Registration  
Check your registration status; Add or drop classes; Select variable credits, grading modes, or levels; Display your class schedule.

Student Records  
View your holds; Display your grades and transcripts; Review charges and payments; Display enrollment verification from National Student Clearinghouse

Financial Aid  
Apply for Financial Aid  
Review the status of your financial aid application  
Check status of document requirements  
Review Loans

Admissions  
File an application for admissions; Review existing applications, their status, and the status of supporting requirements.

6. All terms of enrollment will be displayed.

\*Select the term you want to view (Ex: Spring Semester 2019)

ellucian UNIVERSITY

Personal Information Student and Financial Aid

### Account Summary by Term

Home > Student & Financial Aid > Student Records > Account Summary by Term

This is your account summary by term. Anticipated third party contract payments, financial aid, and memos are NOT included in the summary.

#### Summary

<b>Account Balance:</b>				\$871.00
<b>Spring Semester 2019</b>				
Detail Code	Description	Charge	Payment	Balance
ACTI	STUDENT ACTIVITY FEE	\$30.00		\$30.00
CAMP	CAMPUS SAFETY FEE	\$25.00		\$25.00
FACS	FACILITIES FEE	\$50.00		\$50.00
INAC	ACCIDENT INS RECEIVABLE	\$6.00		\$6.00
INST	INSTRUCTIONAL FEE	\$50.00		\$50.00
MISR	REGISTRATION FEE	\$63.00		\$63.00
SAPF	STUDENT ASSISTANCE PROGRAM FEE	\$8.00		\$8.00
TCKK	TECHNOLOGY FEE CHARGE	\$105.00		\$105.00
TUIT	TUITION CHARGE	\$534.00		\$534.00
<b>Term Charges:</b>		\$871.00		
<b>Term Credits and Payments:</b>			\$0.00	
<b>Term Balance:</b>				\$871.00

#### Fall Semester 2018

Detail Code	Description	Charge	Payment	Balance
ACTI	STUDENT ACTIVITY FEE	\$30.00		\$0.00
CAMP	CAMPUS SAFETY FEE	\$25.00		\$0.00
FACS	FACILITIES FEE	\$50.00		\$0.00
INAC	ACCIDENT INS RECEIVABLE	\$6.00		\$0.00
INST	INSTRUCTIONAL FEE	\$55.00		\$0.00
LOUR	STUDENT LOAN REFUND	\$3,135.00		\$0.00
MISR	REGISTRATION FEE	\$63.00		\$0.00

\*You can now see the Account Balance, Charges and Authorized Financial Aid for the selected term.

## Account Detail for Term

Review detail transactions on your account, including current and future balance totals for the selected term and other terms.

## 201914 Spring Semester 2019 Term Detail

Detail Code	Description	Charge	Payment	Balance
ACTI	STUDENT ACTIVITY FEE	\$30.00		
CAMP	CAMPUS SAFETY FEE	\$25.00		
FACS	FACILITIES FEE	\$50.00		
INAC	ACCIDENT INS RECEIVABLE	\$6.00		
INST	INSTRUCTIONAL FEE	\$50.00		
MISR	REGISTRATION FEE	\$63.00		
SAPF	STUDENT ASSISTANCE PROGRAM FEE	\$8.00		
TCKK	TECHNOLOGY FEE CHARGE	\$105.00		
TUIT	TUITION CHARGE	\$534.00		
	<b>Net Term Balance</b>			\$871.00
	<b>Net Balance for Other Terms:</b>			\$0.00
	<b>Account Balance:</b>			\$871.00
	<b>Current Amount Due as of Jan 07, 2019:</b>			\$871.00

Review Authorized Financial Aid on your account and the expected payment for the selected term. To view financial aid for another term, choose the "Select Another Term" link at the bottom of the page.

- **Net Term Balance** indicates your charges for the semester selected.

## Authorized Financial Aid as of Jan 07, 2019

Detail Code	Description	Expected Payment	Balance
LONS	STUDENT LOANS SUBSIDIZED	\$1,155.00	
LONU	STUDENT LOANS UNSUBSIDIZED	\$1,980.00	
PELL	PELL GRANT AWARD	\$1,524.00	
	<b>Authorized Financial Aid Balance:</b>		-\$4,659.00
	<b>Account Balance net of Authorized Financial Aid:</b>		-\$3,788.00
	<b>Current Due net of Authorized Financial Aid:</b>		\$0.00



No pending transactions exist on your record for the selected term.

- **Authorized Financial Aid Balance** indicates the amount of Financial Aid being paid out.
- A negative **Account Balance net of Authorized Financial Aid Balance** amount indicates anticipated refund credits from financial aid resources. (ex: -\$3,788.00)